

## **Donor Privacy Policy**

Keep Pennsylvania Beautiful is committed to respecting the privacy of our donors. We have developed this privacy policy to ensure our donors that donor information will not be shared with any third party.

Awareness. Keep Pennsylvania Beautiful provides this Donor Privacy Policy to make you aware of our privacy policy, and to inform you of the way your information is used. We also provide you with the opportunity to remove your name from our mailing list, if you desire to do so.

Information Collected. Here are the types of donor information that we collect and maintain:

- Contact information: name, affiliation, complete address, phone number, email address;
- Requests to receive periodic updates; e.g., to individuals who request it, we will send periodic mailings related to specific fund-raising appeals, annual reports, and newsletters,
- Information you wish to share: questions, comments, suggestions.

Keep Pennsylvania Beautiful does not collect and maintain payment information including credit card number and or expiration date, and related billing information. Financial information provided by the donor is collected by a third party payment service that uses Secure Sockets Layer online technology.

KPB's Certificate of PCI Compliance is updated annually stating we do not maintain credit card numbers. Secure transactions for KPB's website are done via BluePay which has a Thawte certificate to ensure secure transmission of your information. The certificate is available to view at time of processing.

Adopted December 17, 2015